

Club Chartering Proposal 2019-2020

Club Name: _____

Sports club? (please check one)

For Academic Year: _____

Yes No

Student Leader for next year: _____

Email: _____

Faculty/Staff Advisor: _____

Date of first charter (if repeating this year): _____

Estimated Budget: _____

Preliminary Breakdown of Expenses (see Budget Proposal page)

Estimated Revenue: _____

Club Questions

1. What is the purpose, mission statement, or main objective of your group?

2. How do you see your group influencing Gordon College?

3. Briefly describe the type and frequency of meetings/events your club intends to hold.

Leader Questions

4. What previous time commitments do you have that may impede your ability to lead a club?

5. What previous leadership experience do you have?

Requirements

6. Club's Faculty/Staff Advisor:

Please sign below indicating you agree to take an active role in advising the student leader(s) of this club and in communicating with the GCSA advisor to ensure this club remains safe, responsible (financially and otherwise), and aligned with Gordon College's Statement of Life and Conduct.

Name: _____

Signature: _____

Date: ____/____/____

7. **Please see budget template online.** On it you will provide an **itemized** explanation of funding you would like to receive from GCSA. The more specific you are the more likely you will be to receive it; please be somewhat realistic, knowing that there are around 30 GCSA-funded organizations seeking funding. (students.gordon.edu)

8. Signatures and names of interested students: (A minimum of 17 is required, 1% of the student body, signatures spaces for up to 1.8% of the student body).

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GCSA Expectations

As a GCSA club leader you must agree to adhere to the following requirements.

- Consistent responsive communication with GCSA
- Reliability with club commitments
- Student (not including leaders) participation of at least 10
- Provide honest information regarding your club
- Provides quarterly reports on time

GCSA Chartering Process

- Individual meeting with the Vice President of Club Development.
- Meeting with the Club Development Committee upon the recommendation and approval of the Vice President of Club Development
- Official chartering request to the representative during the GCSA's weekly forum upon the recommendation and approval of the Club Development Committee.

Club Chartering Statement of Intent

I hereby certify that I, _____, understand the GCSA requirements, and expectations. I promise to lead the _____ club to the best of my ability and to uphold the GCSA expectations to the best of my capacity. I also verify and confirm that the information provided on all pages of the GCSA Club Chartering Proposal 2019-2020 is correct and truthful to the best of my knowledge. If the previous statement is true, please sign below.

Signature: _____

Date: ____/____/____