

GCSA Student Government

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**Chartering Proposal Submission Form**

(Handbook Chapter 18 Section B)

1. Exact name of the proposed organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. To be chartered for the Academic Year of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Provide the names of the students committed to serve as officers of the organization, if chartered:

It is generally required for a proposed organization to have at least two committed leaders (at a minimum)

 NAME YEAR OF GRADUATION POSITION TITLE

* + 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* + 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* + 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* + 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* + 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* + 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Faculty or Staff Advisor

Name of the Gordon Faculty or Staff person who is interested in serving as the Advisor:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

There are 3 levels of advisors:

1. Connected Advisor
* Meets twice monthly with organization leaders and offers advice and direction for their development as effective organizational leaders
* Provides assistance regarding club’s budget, advice related to club activity, and assistance in college risk management for club projects and activities
1. Involved Advisor
* Meets twice monthly with organization leaders and offers advice and direction for their development as effective organizational leaders
* Provides assistance regarding club’s budget, advice related to club activity, and assistance in college risk management for club projects and activities
* Participates in club activities and projects, helps to promote the club, and connects club leadership with external sources
1. Actively Engaged Advisor
* Meets 3-4 times monthly with the organization’s leaders and offers advice and direction for their development as effective organizational leaders
* Provides assistance regarding club’s budget, advice related to club activity, and assistance in college risk management for club projects and activities
* Participates in club activities and projects, helps to promote the club, and connects club leadership with external sources

If the proposal is approved, the advisor will be given a document further explaining their level of advising and will be asked to sign off on this document.

1. Showing Of Student Interest:

Submitted with this form must be a showing of sufficient interest from the student body. This may be in the form of a written or online petition. If a Microsoft Form is used, the submission results will be deemed be sufficient.

At least 15 students, or 1% of the student body, must indicate interest in joining the proposed organization. (B.L. VII § B. 2) Required information from the petition/form is as follows:

* + Student name
	+ Student signature (unless using a Microsoft Form that requires signing in using a Gordon account)
	+ Level of interest

1. Typed Proposal

Submitted with this form shall be a typed proposal arguing the reasons for chartering the proposed organization. The proposal must be at least 300 words and no longer then 750 words. The purpose of the proposal present your ideas and make the case to the Student Government that the proposed group should chartered as a Student Organization under GCSA.

The proposal must include the following information:

* + Problem statement or description of what is missing at Gordon that the proposed organization would solve or provide
	+ Clear and concise mission statement
	+ Description of activities and events
	+ Short-term goals
	+ Long term goals
	+ Leadership plan

# Certification

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, having completed this form, including the Showing of Student Interest and Typed Proposal

 submit this proposal for consideration. This proposal is true to the best of my knowledge.

Signed by the President of the proposed organization:

 SIGNATURE DATE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_